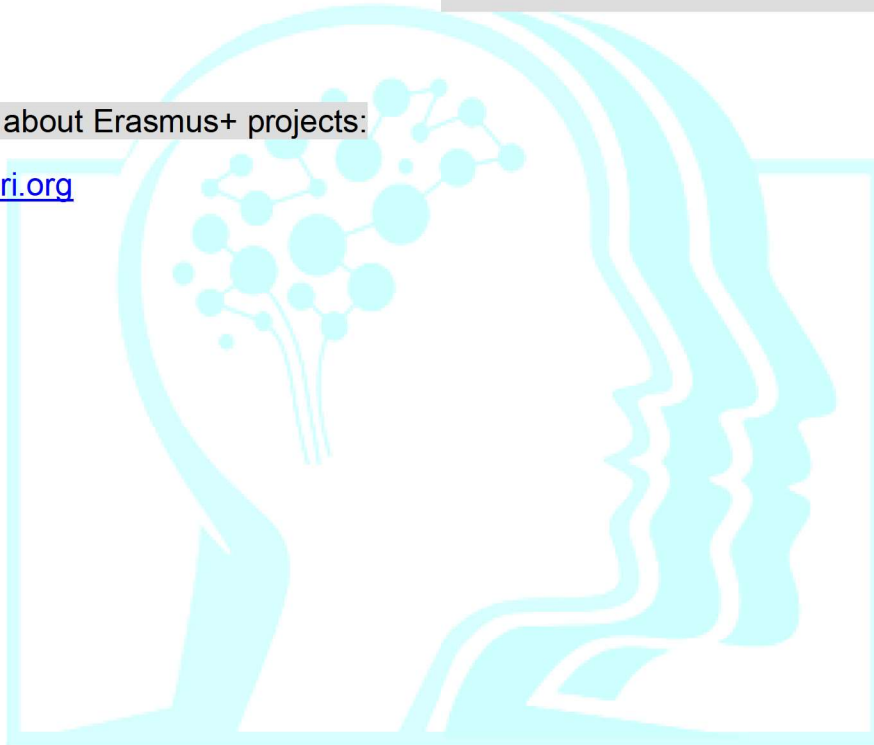


Context

Project Title	DEMO
Project Acronym	DEMO
Project Title in English	DEMO
Project Start Date (dd-mm-yyyy)	01-06-2019
Project Total Duration (Months)	24 months
Project End Date (dd-mm-yyyy)	31-05-2021
National Agency of the Applicant Organisation	Select the agency in your country.
Language used to fill in the form	Select your mother tongue or English

For further details about Erasmus+ projects:

<https://bilgivebeceri.org>



Participating Organisations

Are you applying on behalf of a mobility consortium?

No

Applicant Organisation

Application Organisation Details

PIC	Write your PIC number
Legal name	Will be filled automatically
Legal name (national language)	Will be filled automatically
National ID (if applicable)	not applicable
Department (if applicable)	
Acronym	Will be filled automatically
Address	Will be filled automatically
Country	Will be filled automatically
City	
P.O. Box	Will be filled automatically
Post Code	Will be filled automatically
Telephone	
Fax	Will be filled automatically
CEDEX	
Website	https://bilgivebeceri.org
Email	

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
Is your organisation a public body?	No
Is your organisation a non-profit?	No

Total number of staff	30
Total number of learners	300

Associated Persons

Associated Person

Title	
Gender	
First Name	
Family Name	
Role	Legal Representative
Department	
Position	
Email	
Telephone	No
Preferred Contact	No
Use Different Address from Organisation	
Address	
Country	
P.O. Box	
Postal Code	
CEDEX	
City	

Associated Person

Title	
Gender	
First Name	
Family Name	

Role

Department

Position

Email

Telephone

Preferred Contact

Use Different Address from Organisation

Address

Country

P.O. Box

Postal Code

CEDEX

City

Background and Experience

Please briefly present your organisation and include the following information:

What are your organisation's activities and previous experience in the areas relevant for this application?

Who are the key persons who will be involved in implementing and managing the project and what relevant experience do they have?

Type of organization / organizations Describe what is important for the assessor to know if your organization for assessing your application. Which type of area are you in, what do you have for targeting or something else that is important for understanding your needs described. How have you so far worked with internationalization, APL abroad etc. Continuing education and skills development. What do you have for experiences of this type of work and describe experiences in the field based on the project. What kind of staff will work on the project and what experience do these people have? You can describe that there are competencies within the organization. Are there economists and other staff involved in administering the project?

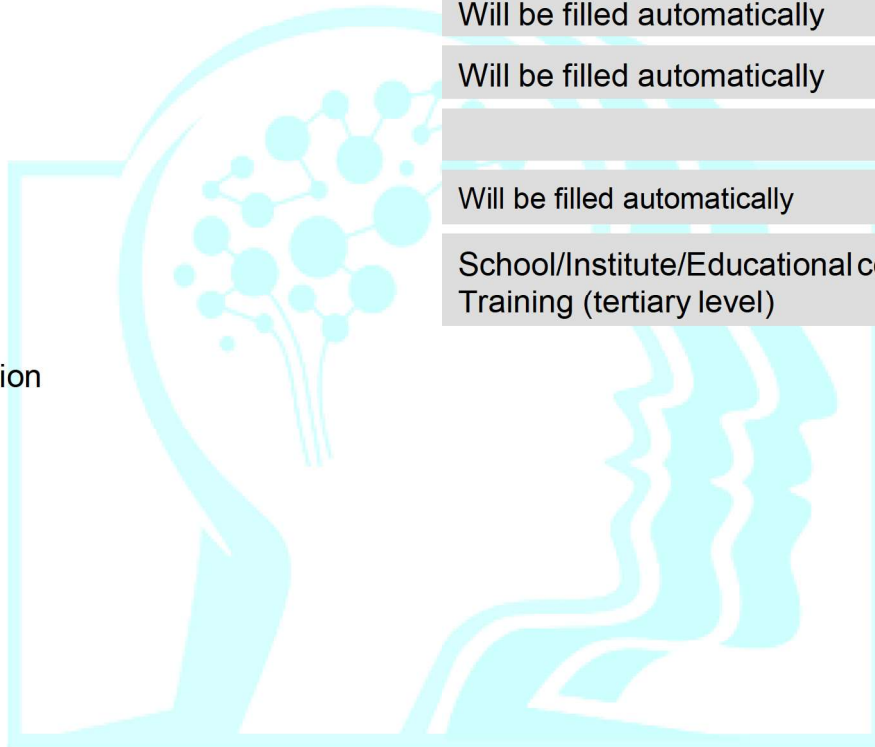
Have you applied for/received a grant from any European Union programme in the 12 months preceding this application?

No

Hosting Partner Organisations

Hosting Partner Organisation

PIC	Write your host organization' PIC number
Legal name	
Address	Will be filled automatically
Country	Will be filled automatically
City	Will be filled automatically
Telephone	Will be filled automatically
Post Code	
Email	Will be filled automatically
Website	School/Institute/Educational centre–Vocational Training (tertiary level)
Type of Organisation	



European Development Plan

In this section you are asked to formulate your organisation's European Development Plan. The Plan should describe your organisation's longer-term goals and explain how they relate to the organisation's needs and the context in which it operates. The Plan is meant to provide the background for your application and therefore it should cover a longer period than the duration of the project.

The scope of your European Development Plan should be proportional to your organisation's size, capacity, and existing experience in European and international cooperation. You should aim to define goals and objectives that are both relevant and realistic.

The European Development Plan is an important part of the application because it forms the basis on which you will build your project proposal. The rest of the application form is designed following that logic. At the end of this section you will be asked to define specific objectives of this project and to explicitly link them with the broader goals of your European Development Plan. In all other parts of the application, and in particular when explaining the expected impact of the project, you should make sure to remain consistent with the answers you have given in this section about the project's objectives and their relevance in the context of the European Development Plan.

What are the key needs and goals of your organisation in the area of European mobility and cooperation?

What is your need in your organization? What can internationalization contribute to your organization.

Identified development needs for the organization and the respective consortium member. Describe the organisation's development goals, related to how the activities should improve identified development needs.

Define the key areas of your organisation's activity that you would like to improve and explain how. For example, reflect on your plans to improve staff and management competences; teaching and training content, methods and tools; development of key competences and skills of staff and learners; development of sustainable cross-border cooperation; etc.

Describe the organisation's development goals, link to how the activities should improve identified development needs Why internationalization? Each need must be described separately and linked to future activities. What are your plans for internationalization work? What activities should you undertake to contribute to the needs of the organization / organizations. Describe how the activities contribute to the identified needs being met for each organization. How to integrate new knowledge and experiences gained through participation in the project in the long-term development. Describe how newfound knowledge and experience become part of or integrated into the strategic development based on the areas of improvement identified.

Please define the objectives of this specific project: which of the identified needs, goals and key areas for improvement do you plan to target through activities described in this project proposal?

Objective and purpose of the project. How is this part of the strategic development? How do mobility and internationalization contribute to improvement and development? Link the project to the goals. Describe the experiences of your partners who link to the learning that the partner is expected to contribute. It should connect to the goal of the project.

If relevant, please briefly present your organisation's other activities in the area of European and international mobility and cooperation, apart from this application.

What are the most relevant topics addressed by your project?

Agriculture, forestry and fisheries

Disabilities - special needs

Early School Leaving / combating failure in education

Project Management

How will you ensure good project management and quality of activities? Provide a general overview of your plans, including:

What kind of cooperation and communication arrangements do you plan to set up with your hosting partners (for example, cooperation agreements or memoranda of understanding)?

How do you plan to address practical and logistical matters related to the project activities (e.g. travel, accommodation, insurance, safety of participants, visa, social security, etc.)?

How should the project be run and administered? Division of responsibilities

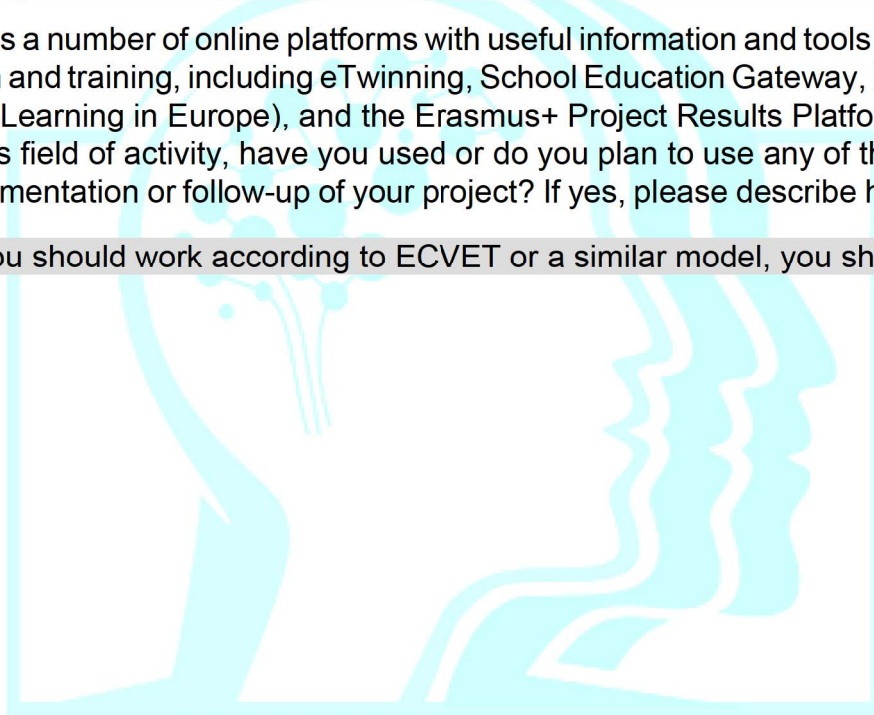
How to ensure quality in the mobility - agreements, insurance.

Who does what in the project?

Show that there is a capacity in the organization to manage the project. How should learning agreements be quality assured?

Erasmus+ provides a number of online platforms with useful information and tools for organisations active in education and training, including eTwinning, School Education Gateway, EPALE (Electronic Platform for Adult Learning in Europe), and the Erasmus+ Project Results Platform. If relevant for your organisation's field of activity, have you used or do you plan to use any of these platforms for preparation, implementation or follow-up of your project? If yes, please describe how.

If you state that you should work according to ECVET or a similar model, you should describe how.



Activities

When answering the following questions, please make sure to include information about each type of activities you plan to organise. The available types of activities are: ErasmusPro, short-term mobility of VET learners, teaching/training assignments, and staff training (including work placements and job shadowing).

Activities Description

Please provide a summary of staff mobility activities you plan to organise, including the content these activities should cover and an estimated timing when the different activities will take place.

Describe activities planned within the project in chronological order. ex marketing, selection of participants, preparation, learning agreements, travel and accommodation, ...

Please provide a summary of learner mobility activities you plan to organise, the content these activities should cover and a broad planning of when the different activities will take place.

Describe activities planned within the project in chronological order. ex marketing, selection of participants, preparation, learning agreements, travel and accommodation,

Please describe your plans in terms of potential destination countries and hosting partners.

Describe what will be the contribution of the hosting partners you have already identified and why they are a suitable choice to be the hosting organisations.

If you have not yet identified all of your hosting partners, explain how you plan to find suitable host organisations for the mobilities you propose to organise. Please refer to any existing contacts or partnerships that will enable you to successfully find hosts in other countries.

Describe the activities and the partners' role for that activity. Describe the experiences of your partners who link to the learning that the partner is expected to contribute. It should connect to the goal of the project. If you have not defined all partners, describe how you plan to find new partners for the mobility you plan.

List of Activities

To request funds for one of the available activities, open the activity details and introduce the needed information.

ID	Activity	Total number of Participants	Average duration per Participant (days)	Total number of Accompanying Persons	Estimated Grant
A1	Mobility of VET learners (2 weeks up to 3 months)	20	20	0	6350.00 EUR
A2	ErasmusPro - Mobility of VET learners (3 to 12 months)	2	100	0	360.00 EUR
A3	Advance Planning Visits - ErasmusPro	1	3	0	180.00 EUR
A4	Teaching/training assignments abroad	0	0	0	0.00 EUR
A5	Staff training abroad	5	3	0	1080.00 EUR
Total		28	22.07	0	7970.00 EUR

Please note that the average duration is based on the duration requested for individual support in the details of particular activity.

Mobility of VET learners (2 weeks up to 3 months) Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "Number of Participants requiring a grant".

In case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participating in learning activities and are specified in a separate section below. Please do not include them when introducing figures in this section.

Number of participants requiring a grant

20

Number of participants not requiring a grant

0

Total number of participants

20

Please provide an estimate of how many participants in this type of activities will be hosted by schools and companies.

Host type	School	Company
Number of participants	10	10

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The grant estimation is based on average duration of stay and the number of participants. Since grants for stays longer than 14 days are lower on average, the actual expenditure during implementation may vary based on duration of stay for individual participants.

For this reason and in order to ensure appropriate flexibility during the implementation of the project, the average duration and number of participants define indicative targets for the project to achieve. Based on the overall size of the project and its context, actual figures may change during the implementation of the project. In that case, the scope and reasoning for the changes will be evaluated by experts at final report stage, based on the objectives of the project.

The grant is calculated based on daily rates for three groups of countries, as specified in the Programme Guide. To see the list of countries in each group, scroll over the tooltip in the table.

Take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 2 countries	10	30	300		18,380

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 3 countries	10	10	100		6,200

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator:

Band	Distance	Number of persons	Grant per participant	Estimated grant
1	10 - 99 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
2	100 - 499 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
3	500 - 1999 km	10	275	2,750
Total			10	2750.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
4	2000 - 2999 km	10	360	3,600
Total			20	6350.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
5	3000 - 3999 km	0	0	0
Total			20	6350.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
6	4000 - 7999 km	0	0	0
Total			20	6350.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
7	8000 km or more	0	0	0
Total			20	6350.00 EUR

Linguistic Support

Linguistic support for learners in mobility activities is provided in two ways:

1. Through EU's online linguistic support platform (OLS)
2. In form of a financial grant (150 EUR per participant) to cover expenses such as classroom courses or learning materials for languages or proficiency levels that are not available in OLS.

Online language courses are available for all proficiency levels in Dutch, English, French, German, Italian and Spanish. **Linguistic support for these languages cannot be provided in form of a financial grant.**

Online language courses for Bulgarian, Croatian, Czech, Danish, Estonian, Finnish, Greek, Hungarian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, and Swedish are not available for all proficiency levels. For these languages, applicants may apply for a financial grant given that proficiency levels of the participants may not be known at the application stage. Financial grants may be replaced by an online language course during the implementation of the project, if appropriate.

In addition, the use of online linguistic assessment to determine the participant's level of language proficiency before and after the mobility is obligatory if the mobility will take place using any of the following languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Maltese or Irish Gaelic.

Please make sure to perform your estimations using the correct language list for the particular item. <http://erasmusplusols.eu/>

For more information you may consult the OLS website:

Language assessment: Online linguistic assessment is obligatory for all learners in activities lasting at least 19 days (excluding travel days) and using one of the available languages as listed above. Based on this rule, please estimate the number of participants that will require online linguistic

assessment.

Number of participants

Online linguistic assessment	20
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Language learning: Participants in activities lasting at least 19 days (excluding travel days) are eligible to receive support for language learning. The form of linguistic support depends on the language, as described above. Please estimate the number of participants that will require linguistic support for languages in each of the two categories.

	No of participants	Estimated Grant
Online linguistic support	20	0
	No of participants	Estimated Grant
Online linguistic support	0	0
Total	0	0

Please select the person who will be the contact person for Online Linguistic Support (OLS) from the list below. Please be aware that only one person can be the OLS contact person for the project. Therefore your choice in the field below will be automatically reflected in the whole application form. Changing the contact person in another part of the application will automatically update the field below to reflect the same choice.

To add a person to this list, go to the applicant organisation's details and add a new contact person

Budget Summary

Budget Items	Grant
Individual Support	24580.00 EUR
Travel	6350.00 EUR
Exceptional Costs for Expensive Travel	0.00 EUR
Linguistic Support	0.00 EUR
Total Grant	30930.00 EUR

ErasmusPro - Mobility of VET learners (3 to 12 months) Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "Number of Participants requiring a grant".

In case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's

final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participating in learning activities and are specified in a separate section below. Please do not include them when introducing figures in this section.

Number of participants requiring a grant

2

Number of participants not requiring a grant

0

Total number of participants

2

Please provide an estimate of how many participants in this type of activities will be hosted by schools and companies.

Host type	School	Company
Number of participants	0	2

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The grant estimation is based on average duration of stay and the number of participants. Since grants for stays longer than 14 days are lower on average, the actual expenditure during implementation may vary based on duration of stay for individual participants.

For this reason and in order to ensure appropriate flexibility during the implementation of the project, the average duration and number of participants define indicative targets for the project to achieve. Based on the overall size of the project and its context, actual figures may change during the implementation of the project. In that case, the scope and reasoning for the changes will be evaluated by experts at final report stage, based on the objectives of the project.

The grant is calculated based on daily rates for three groups of countries, as specified in the Programme Guide. To see the list of countries in each group, scroll over the tooltip in the table.

Take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in

your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	2	100	200		14,212

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 2 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 3 countries	0	0	0		0

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator:

Band	Distance	Number of persons	Grant per participant	Estimated grant
1	10 - 99 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
2	100 - 499 km	2	180	360
Total			2	360.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
3	500 - 1999 km	0	0	0
Total			2	360.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
4	2000 - 2999 km	0	0	0
Total			2	360.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
5	3000 - 3999 km	0	0	0
Total			2	360.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
6	4000 - 7999 km	0	0	0
Total			2	360.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
7	8000 km or more	0	0	0
Total			2	360.00 EUR

Linguistic Support

Linguistic support for learners in mobility activities is provided in two ways:

1. Through EU's online linguistic support platform (OLS)
2. In form of a financial grant (150 EUR per participant) to cover expenses such as classroom courses or learning materials for languages or proficiency levels that are not available in OLS.

Online language courses are available for all proficiency levels in Dutch, English, French, German, Italian and Spanish. **Linguistic support for these languages cannot be provided in form of a financial grant.**

Online language courses for Bulgarian, Croatian, Czech, Danish, Estonian, Finnish, Greek, Hungarian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, and Swedish are not available for all proficiency levels. For these languages, applicants may apply for a financial grant given that proficiency levels of the participants may not be known at the application stage. Financial grants may be replaced by an online language course during the implementation of the project, if appropriate.

In addition, the use of online linguistic assessment to determine the participant's level of language proficiency before and after the mobility is obligatory if the mobility will take place using any of the following languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Maltese or Irish Gaelic.

Please make sure to perform your estimations using the correct language list for the particular item.

<http://erasmusplusols.eu/>

For more information you may consult the OLS website:

Number of participants

Online linguistic assessment	2
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Language learning: All participants in ErasmusPro activities are eligible to receive support for language learning. The form of linguistic support depends on the language, as described above. Please estimate the number of participants that will require linguistic support for languages in each of the two categories.

	No of participants	Estimated Grant
Online linguistic support	2	0
	No of participants	Estimated Grant
Online linguistic support	0	0
Total	0	0

Please select the person who will be the contact person for Online Linguistic Support (OLS) from the list below. Please be aware that only one person can be the OLS contact person for the project. Therefore your choice in the field below will be automatically reflected in the whole application form. Changing the contact person in another part of the application will automatically update the field below to reflect the same choice.

To add a person to this list, go to the applicant organisation's details and add a new contact person

Budget Summary

Budget Items	Grant
Individual Support	14212.00 EUR
Travel	360.00 EUR
Exceptional Costs for Expensive Travel	0.00 EUR
Linguistic Support	0.00 EUR
Total Grant	24940.00 EUR

Advance Planning Visits - ErasmusPro Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "Number of Participants requiring a grant".

In case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant".

Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participating in learning activities and are specified in a separate section below. Please do not include them when introducing figures in this section.

Total number of participants

1

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The grant estimation is based on average duration of stay and the number of participants. Since grants for stays longer than 14 days are lower on average, the actual expenditure during implementation may vary based on duration of stay for individual participants.

For this reason and in order to ensure appropriate flexibility during the implementation of the project, the average duration and number of participants define indicative targets for the project to achieve. Based on the overall size of the project and its context, actual figures may change during the implementation of the project. In that case, the scope and reasoning for the changes will be evaluated by experts at final report stage, based on the objectives of the project.

The grant is calculated based on daily rates for three groups of countries, as specified in the Programme Guide. To see the list of countries in each group, scroll over the tooltip in the table.

Take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	1	3	3		378

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 2 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 3 countries	0	0	0		0

For further information please consult the Programme Guide for the overview of funding rules.

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator:

Band	Distance	Number of persons	Grant per participant	Estimated grant
1	10 - 99 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
2	100 - 499 km	1	180	180
Total			1	180.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
3	500 - 1999 km	0	0	0
Total			1	180.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
4	2000 - 2999 km	0	0	0
Total			1	180.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
5	3000 - 3999 km	0	0	0
Total			1	180.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
6	4000 - 7999 km	0	0	0
Total			1	180.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
7	8000 km or more	0	0	0
Total			1	180.00 EUR

Budget Summary

Budget Items	Grant
Individual Support	378.00 EUR
Travel	180.00 EUR
Exceptional Costs for Expensive Travel	0.00 EUR
Total Grant	0.00 EUR

Teaching/training assignments abroad Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "Number of Participants requiring a grant".

In case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participating in learning activities and are specified in a separate section below. Please do not include them when introducing figures in this section.

Number of participants requiring a grant

0

Number of participants not requiring a grant

0

Total number of participants

0

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The grant estimation is based on average duration of stay and the number of participants. Since grants for stays longer than 14 days are lower on average, the actual expenditure during implementation may vary based on duration of stay for individual participants.

For this reason and in order to ensure appropriate flexibility during the implementation of the project, the average duration and number of participants define indicative targets for the project to achieve. Based on the overall size of the project and its context, actual figures may change during the implementation of the project. In that case, the scope and reasoning for the changes will be evaluated by experts at final report stage, based on the objectives of the project.

The grant is calculated based on daily rates for three groups of countries, as specified in the Programme Guide. To see the list of countries in each group, scroll over the tooltip in the table.

Take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 2 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 3 countries	0	0	0		0

For further information please consult the Programme Guide for the overview of funding rules.

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator:

Band	Distance	Number of persons	Grant per participant	Estimated grant
1	10 - 99 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
2	100 - 499 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
3	500 - 1999 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
4	2000 - 2999 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
5	3000 - 3999 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
6	4000 - 7999 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
7	8000 km or more	0	0	0
Total			0	0.00 EUR

Budget Summary

Budget Items	Grant
Individual Support	0.00 EUR
Travel	0.00 EUR
Exceptional Costs for Expensive Travel	0.00 EUR
Total Grant	0.00 EUR

Staff training abroad Description

Please provide an estimate of the number of participants that will take part in this type of activities.

All participants that will receive Individual Support or Travel grant from Erasmus+ should be included in the "Number of Participants requiring a grant".

In case you plan to include additional participants in the project, who will receive travel and individual support funding from a different source, you may specify them as "Participants not requiring a grant". Your organisation can receive organisational support for these participants if their mobility is organised under the same conditions as for other project participants and is eventually reported in the project's final report.

Finally, please consider that accompanying persons (e.g. assistants of persons with special needs or adults accompanying minors) are not considered to be participating in learning activities and are specified in a separate section below. Please do not include them when introducing figures in this section.

Number of participants requiring a grant

5

Number of participants not requiring a grant

0

Total number of participants

5

Budget

Please fill in the following sections to create an estimated individual support and travel budget for this type of activities.

During project implementation estimated budget for specific activities and categories of costs, as well as the number of participants and average duration may be adjusted. However, the total budget requested for the project may not be increased at a later stage.

Individual Support

Please estimate the duration of stay for participants requiring an individual support grant to calculate the requested grant.

The grant estimation is based on average duration of stay and the number of participants. Since grants for stays longer than 14 days are lower on average, the actual expenditure during implementation may vary based on duration of stay for individual participants.

For this reason and in order to ensure appropriate flexibility during the implementation of the project, the average duration and number of participants define indicative targets for the project to achieve. Based on the overall size of the project and its context, actual figures may change during the implementation of the project. In that case, the scope and reasoning for the changes will be evaluated by experts at final report stage, based on the objectives of the project.

The grant is calculated based on daily rates for three groups of countries, as specified in the Programme Guide. To see the list of countries in each group, scroll over the tooltip in the table.

Take into account that you may request additional individual support for up to one travel day before and after the activity. In case you plan to request funds for this purpose, include the additional travel days in your estimated average duration.

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 1 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 2 countries	0	0	0		0

Country group	Number of participants	Average Duration per Participant (days)	Total duration (days)	Daily Grant rate	Estimated Grant
Group 3 countries	5	3	15		1,680

For further information please consult the Programme Guide for the overview of funding rules.

Travel

Please estimate the number of persons requiring a travel grant, including both participants and accompanying persons.

To estimate the distances between places, please use the European Commission's distance calculator:

Band	Distance	Number of persons	Grant per participant	Estimated grant
1	10 - 99 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
2	100 - 499 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
3	500 - 1999 km	0	0	0
Total			0	0.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
4	2000 - 2999 km	3	360	1,080
Total			3	1080.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
5	3000 - 3999 km	0	0	0
Total			3	1080.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
6	4000 - 7999 km	0	0	0
Total			3	1080.00 EUR

Band	Distance	Number of persons	Grant per participant	Estimated grant
7	8000 km or more	0	0	0
Total			3	1080.00 EUR

Budget Summary

Budget Items	Grant
Individual Support	1680.00 EUR
Travel	1080.00 EUR
Exceptional Costs for Expensive Travel	0.00 EUR
Total Grant	0.00 EUR

Organisational Support

Organisational support grant covers costs directly linked to the implementation of mobility activities that are not covered through specific grants for travel, individual support, linguistic support and special costs. For example, organisational support grant can be used to cover expenses for preparation, monitoring and support of participants, for setting up and administering mechanisms for recognition of participants' learning outcomes, for organising dissemination activities, etc. The grant for organisational support is calculated based on the number of participants in the project: 350 EUR per participant up to the 100th participant, and 200 EUR for each additional participant beyond that. Organisational support is not provided for accompanying persons or for staff in Advance Planning Visits.

Number of Participants	Estimated Grant
9,450	

Participants

Participants' Profile

Please describe the profile, background and needs of the participants you plan to involve in mobility activities and explain why you have decided to involve them. If relevant, describe the selection process you plan to use to identify the exact persons who will be supported by the project.

All activities / mobilities in the project are described in connection with the needs you described in part D. Describe the selection of participants, their background and development needs. Staff mobility is justified and described by the person's function and not person.

Learners

Participant profile	Total number of participants	Out of which:			
		Recent graduates	Apprentices	With fewer opportunities	With special needs
Mobility of VET learners (2 weeks up to 3 months)	20	0	0	0	0
ErasmusPro - Mobility of VET learners (3 to 12 months)	2	0	0	0	0
Total	22	0	0	0	0

Staff

Participant profile	Out of which:	
	Total number of participants	With special needs
Advance Planning Visits - ErasmusPro	1	0
Teaching/training assignments abroad	0	0
Staff training abroad	5	0
Total	6	0

Please provide information about the profile, background and specific needs of the participants with fewer opportunities.

Preparation, Monitoring and Support

What kind of preparation do you plan to offer to participants in mobility activities (e.g. task-related or intercultural training, linguistic support, risk-prevention etc.) and how do you plan to provide it (i.e. who will be delivering the training and in what form, the approximate timing when it will take place etc.)?

Preparatory activities - cultural, linguistic, security and risk minimization

What kind of monitoring, mentoring or similar arrangements do you plan to put in place to track the participants' progress and support them during the mobility activities?

How to supervise and follow up the participants during the mobility.

Please explain why it is necessary to organise Advance Planning Visits to particular destinations and who will perform them.

Tell why APV needs to be implemented for the planned ErasmusPro location and who will implement it.

Learning Outcomes

What kind of learning outcomes do you expect participants to acquire? How are these outcomes going to be assessed?

Expected knowledge gatherings, competencies, key competences, lessons learned. What will the participants bring home? Informal and formal skills. How will they be assessed?

The Erasmus+ Programme promotes the use of instruments and certificates like Europass and ECVET to validate the learning outcomes acquired by the participants during their experiences abroad. Will your project make use of such European instruments/certificates? If yes, please specify which instruments will be used and how.

Europass Mobility Document

In case you are planning to use other forms of validation, such as national validation instruments or certificates, please specify which ones will be used and how.

Special Costs

special-needs-table.title

ID	No of Participants	Description and Justification	Grant (EUR)
Total			0.00 EUR

Exceptional Costs

ID	No of Participants	Description and Justification	Grant (EUR)
Total			0.00 EUR



Follow-Up

What impact do you expect this project to have on your organisation(s)? Please explain how the proposed activities will help address the objectives you have set for this project in relation to your European Development Plan.

Expected impact on participants, participating organizations and other target groups. Impact on the school, students, within the municipality, industries the student becomes employable, or the organization develops within a certain area.

What benefits do you expect your project will have for your local community and the wider public?

What is the desired effect of the project and the learning that takes place within the framework of the project?

How are you going to evaluate if the project's objectives have been met?

How will the evaluation of all parts of the project be carried out? Have the needs been met and the goals met?

Which tools will be used in the evaluation?

There is often continuous evaluation within the projects that leads to small adjustments and you can describe that process.

How will you make the results of your project known inside and outside your organisation(s)? Who are the main target groups you would like to share your results with?

Dissemination Activities

How to disseminate project results within and outside participating organizations. Will the students blog about time, presentation for your own organization.

Which target groups should you target? (Local, regional, national)

Continuing education / how to implement what the participant has brought home.

Budget Summary

Budget Items	Estimated Grant
Travel	7970.00 EUR
Individual Support	40850.00 EUR
Total Grant	48820.00 EUR



Project Summary

Please give an overview of the main activities and developments that you foresee whilst implementing your internationalisation strategy. Also give an overview of developments and changes of scope of the mobility flows themselves. If applicable, explain the need for accompanying persons. The summary will be publicly available in case your project is awarded.

Summary of the project in English (if the project is going to be written in English).

Give a brief picture of your project.

project-summary.label.projectssummaryinenglish2

Translate the summary into English (If you already would like to write your project in English, you don't need this part.

Summary of Participating Organisations

PIC of Organisation	Name of the Organisation	Country of the Organisation	Role of Organisation	Type of the Organisation
Will be filled automatically	Will be filled automatically	Will be filled automatically	Coordinator	School/Institute/Educational centre – Vocational Training (secondary level)
Will be filled automatically	Will be filled automatically	Will be filled automatically	Will be filled automatically	School/Institute/Educational centre – Vocational Training (tertiary level)

Linguistic Support

Linguistic Support Type	No of Participants
Online Linguistic Assessment	22
Online Linguistic Support	22
Linguistic support grant	0
Total	44

Annexes

The maximum number of all attachments is 10 and the maximum total size is 10240 kB.

Please download the Declaration of Honour, print it, have it signed by the legal representative and attach.

File Name	File Size (kB)
Declaration Of Honour (KA101 2015).pdf	93

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details

File Name

File Size (kB)



Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

Please also keep in mind the following:

Mandates of each partner to the applicant, signed by both parties, should be submitted as an annex to the application form. If the application is approved for funding, signed mandates will be considered as a condition for signature of the grant agreement.

The documents proving the legal status of the applicant must be uploaded in the participants' Portal (for more details, see Part C of the Programme Guide - "Information for applicants").

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form.

http://ec.europa.eu/programmes/erasmus-plus/documents/eplu-link-eforms-privacy_en.htm

- I agree with the Specific Privacy Statement on Data Protection